



## **GUIDE FOR DONORS**



# **Bedfordshire MCF 2026 Festival**

**Relief Chest No: MCF2026** 

### **Single Donations**

- ✓ Complete a Single Donation Form
- ✓ Make your cheque payable to "Relief Chest Scheme"
- ✓ Tick the Gift Aid declaration if applicable and date the form
- ✓ Send form and cheque to the Relief Chest office

### **Gift Aid Envelope - GAE**

- Complete personal and other details on the Gift Aid Envelope
- ✓ Make your cheque payable to "Relief Chest Scheme"
- ✓ Send the GAE tear off slip and cheque to the Relief Chest office

# Thank You Please complete this sign is the control of the control

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### Mobile: by Text



- Text MCF2026 to 70500
- ✓ Follow the link
- ✓ add your personal details, gift aid, Lodge/Chapter No, for honorific purposes



### Mobile: by QR code

- Scan QR code
- enter amount
- enter personal details
- enter address
- enter Lodge/Chapter no
- pay by card/mobile/Google pay
- confirm gift aid declaration



### **Regular Donations**

### By Post:

- ✓ Complete a Regular Donation Form
- ✓ Remember to sign & date the Direct Debit Mandate at the top
- Tick the Gift Aid declaration if applicable and date the form
- ✓ Send the completed form to the Relief Chest office



### Online:

 Set up a Direct Debit quickly and securely by visiting https://mcf.org.uk/festival/bedfordshire

### By Telephone:

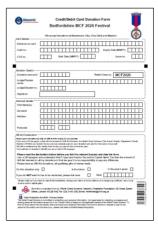
- Call our dedicated phone line on 020 3146 3345
  - Monday-Thursday 9.30am-4.30pm,
  - Friday 9.30am-3.30pm
- ✓ Please ensure you have your bank account details to hand.

### By Credit/Debit Card:

- ✓ Post: Complete the Credit/Debit Card Donation Form and send to the Relief Chest office
- ✓ Phone: To make a donation call our dedicated line on 020 3146 3346 (open Monday-Thursday 9.30am-4.30pm, Friday 9.30am-3.30pm)
- ✓ Online: https://mcf.org.uk/festival/bedfordshire







### Online fundraising - Sponsorships

### **Creating an online Sponsorship Page**

- ✓ Visit https://mcf.org.uk/festival/bedfordshire/
- Click on "Start Fundraising" and create an account
- ✓ Follow the instructions and fill in details of your sponsored event and your goal amount, save the page, share with friends and family and start fundraising
- ✓ You can log in and make updates and changes to your page, upload progress photos and your donors can Gift Aid any donation they make.



### **Paper Sponsorship Forms**

- ✓ Please complete the event information at the top of the form
- Each donor must complete their entry personally in order to claim Gift Aid, providing all requested information
- ✓ Please bank all raised cash and issue a cheque payable to "<u>Relief Chest Scheme</u>" for the total amount
- Complete the verification schedule and send together with the sponsorship form and cheque to the Relief Chest office.



If you have any questions or need donation forms contact the Relief Chest office

Phone: 020 3146 3352

Email: reliefchest@mcf.org.uk

Post: Relief Chest Scheme, Masonic Charitable Foundation, 60 Great Queen

Street, London WC2B 5AZ